



Alexandra Primary School

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Headteacher: Mr. R Waiting

Dear Parents and Carers,

As explained in the newsletter last week I wanted to write before the end of term to summarise our plan for reopening Alexandra to all year groups in September. School leaders have considered these plans carefully to ensure that they work for families and staff whilst maintaining safety for all of our community.

Whole School Arrangements

- From the 3rd September, school will open to Years 1-6. Reception and nursery arrangements will be communicated in a separate letter to parents.
- The school office will be closed to onsite visits from parents. Instead please phone or email the office with any queries on alexandrasch@axi.rbksch.org 0208 546 7176. Any forgotten items should be named and left on a table outside the main school entrance. Absences should be reported via Parentmail.
- Attendance at school is compulsory. If you have any concerns regarding the return to school please contact the school office in the first instance. It is vital that after this extended period of school closure, all pupils return to school full time from the start of term.

Class Organisation & Curriculum

- From September we will look to implement 'year group sized bubbles.' Each group will have separate break and lunchtimes and separate start and end times to the school day.
- All children will be asked to wash their hands on entry to school and regularly throughout sessions. Pupils will also wash hands before and after breaks and lunchtime and at the end of the school day.
- The school will be cleaned over the lunch break as well as the evening by the contracted cleaning company. Communal areas such as the toilets and corridors will be cleaned during lunch breaks and the classrooms including tables, chairs and shared resources will be thoroughly cleaned in the evening.
- Classrooms will be arranged to ensure that pupils' desks and chairs are spaced apart and resources which cannot easily be cleaned will not be used. Children are encouraged to bring their own stationery.
- We will be continuing to offer a broad curriculum, with some adaptations to the way in which it is delivered. We are hoping to arrange school trips from the autumn but we will provide further information on this in September.
- We will not be able to bring the children together collectively but assemblies will continue to run within classrooms with videos from senior leaders and a celebration assembly on Friday when all classes will be visited by senior leaders and children will be acknowledged for their hard work during the week.

Start and End of Day Arrangements

- Since the 1st June we have established staggered drop off and pick up arrangements on site to reduce the number of adults that are in the school environment at any one time. This has worked successfully with Reception, Years 1 and 6 but with all year groups now returning it is even more important that we have efficient systems that enable families to enter and exit the school site quickly and safely. The following table covers arrangements for all year groups:

Year group	Arrival time		Collection time	
Nursery	8.45	11.30	12.45	3.30
Reception	9.00		3.25	
Year 1	8.45		3.15	
Year 2	8.50		3.20	
Year 3	8.45		3.15	
Year 4	8.50		3.20	
Year 5	8.35		3.10	
Year 6	8.35		3.10	

- There will be a one-way system operating in the school, both for the outside and inside space. The entrance to school will be the single gate on Princes Road for Years 1-6 and a second entrance on Alexandra Road for Reception and Caterpillar class. The exit will be the double gate on Princes Road.
- We ask that only one parent drops off/picks up. Parents should leave the school site immediately after dropping off. We would encourage Year 6 to come into school by themselves rather than with parents but if children are walking to or from school by themselves we will need written permission from the parent or guardian.

Lunch Arrangements

- Our lunch provider (ISS) will only be offering packed lunches to make it easier to deliver these meals to the children. Pupils will eat in their classrooms, rather than the school hall, limiting the use of communal spaces. Meals can be ordered through the following website: <https://www.feedinghungryminds.co.uk/>. Please be aware that you may not be able to do this until after the summer holidays.
- Your child may bring a packed lunch from home if you prefer, but please make sure that it follows the school's food recommendations to avoid nuts and confectionery.
- At lunchtime, year groups will have a staggered time in a specific area of the playground (e.g. the ball court, the forest school area, the new playground equipment etc) with different areas being used each day.

Wraparound Provision and Extra Curricular Clubs

- We are aiming to provide wraparound care for breakfast and after school club in the autumn. Children will be grouped in phases (EYFS, KS1, LKS2 and UKS2) in the hall, Learning Zone and Beehive.
- We are aiming to begin extra-curricular clubs for specific year groups in the autumn. These will run dependent on demand from families. We will provide further booking information on this in September.

School Uniform

- Pupils will be expected to return to school in the autumn wearing full school uniform, including: Uniform A (grey trousers or shorts, yellow polo top, school logo sweatshirt / cardigan, grey socks) or Uniform B (navy skirt or pinafore, yellow top, school logo sweatshirt / cardigan, blue and white check summer dress, plain navy tights or white socks).
- Children should wear black school shoes with trainers only being worn for PE.
- No jewellery should be worn to school and if your child has pierced ears a small plain stud should be worn. Children should not wear smart watches or devices to ensure that they do not get lost or broken.
- The PE kit includes blue PE shorts or jogging bottoms, yellow school logo PE t-shirt, trainers. Children in all year groups can choose to wear their PE kit to school on PE days.

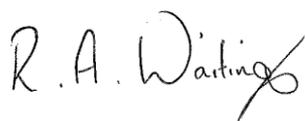
I recognise that parents will have further questions about the year ahead. We are planning to run online 'Parent Forums' led by teachers at the start of the academic year. This will provide an opportunity for staff to share the curriculum maps and class expectations for the term with parents having the opportunity to ask any questions. We plan to continue to use Google Classroom for Years 2-6 to share home learning resources (such as spellings and maths work). The children's current usernames and passwords will remain the same.

I will also lead a parent session online at the beginning of the year to share our School Development Plan for 2020-21. I recognise that parents will have different responses to their children returning to school with some feeling anxious about Alexandra reopening whilst others feeling that the time cannot come quickly enough. I want to reassure you that the whole staff team at Alexandra are committed to supporting you and your children through this next part of the journey back to 'normal'.

We recognise that the children will have had different experiences of home learning and therefore pupils' starting points will vary. We will ensure that the curriculum meets children's needs and we will work with families to adapt our provision, so that pupils returning to school make strong progress.

We look forward to welcoming all pupils back in September.

Thank you for your continued support,



Robert Waiting
Head Teacher
Alexandra Primary School