

CHARGING POLICY



Alexandra PRIMARY SCHOOL

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Charging and remissions policy

CHARGING POLICY

PRINCIPLES

Alexandra Primary School follows the DfE guidance: Charging for school activities May 2018 and the Education Act 1996.

We aim to ensure that:

- education in school is free; and
- activities offered wholly or mainly during normal school teaching time should be available to all pupils.

The school retains the discretion to charge for optional activities provided wholly or mainly out of school hours. It also retains the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school.

PRACTICES

General

With the aforementioned aims in mind, it is the Policy of the school:

- to continue to request voluntary contributions from parents towards activities organised by the school during school hours;
- the Governing Body is willing to support the funding of certain activities. Subsidies may be available for children whose parents are unwilling or unable to make voluntary contributions;
- if insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, the proposed activity may be cancelled;
- optional trips wholly or mainly outside school hours will be charged for with the objective of recovering the full cost to the school. These visits will not proceed where full costs are not substantially met by all those who wish to partake in the activity;
- the school may invite voluntary contributions towards the cost of ingredients, materials and equipment used for specific activities; and
- the school may make charges for breakages and damage to property including window breakage and cost for graffiti removal.

Individual instrumental tuition

The school will charge the cost for providing any instrumental tuition requested by the pupil's parent which is not part of normal school provision.

After school clubs

After school clubs run by either the school or outside agencies e.g. French and sports coaching, will charge fees to participants.

Residential visits

The school will not charge for any education that takes part on a residential trip if it occurs:

- during school hours;
- outside school hours but is part of the national curriculum.

The school will charge for board, lodging and transport at cost.

Nursery extended hours

The school offers parents the option of nursery extended hours which can either be accessed through the extended entitlement or paid directly. The school makes a small charge to cover the supervision costs between the two nursery sessions.

Remissions

The Governing Body may remit in full or in part the cost of some activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Head Teacher in consultation with the Chair of Governors.

The Governing Body reserves the right to alter the provisions for the Policy within the boundaries of the Law as it sees fit.